

Clelian Heights Employment Requirement Checklist

These must be ready for your first day of employment:

- Job Application
- Copy of High School Diploma/GED
- Copy of all degrees/certifications held or acquiring
- FBI Clearance
- PA Background Check
- PA Child Abuse Check
- Physical form with TB test
- CPR and First Aid Certifications
- Mandated/Permissive Reporter Training Course
- Virtus Training Course
- Diocese of Greensburg Code of Pastoral Conduct
- Act 168 form
- Act 24 form
- Proof of Identification for I-9

These will be completed on your first day of employment:

- I-9 form
- Fire Safety, Workplace Harassment, and Bloodborne Pathogens safety videos
- Allergy Ready Course/EpiPen Demonstration
- Act 114 form
- Review Handbook and certify you understand its' contents